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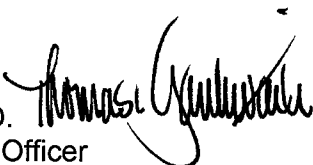
THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
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March 10, 2005

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D. 
Director and Chief Medical Officer

SUBJECT: DREW UNIVERSITY OVERSIGHT

At the January 11, 2005 Board Meeting, Supervisor Molina requested a review of issues that need to be addressed at Charles R. Drew University of Medicine and Science and the Department of Health Services' effort to monitor the implementation of corrective actions.

The Department of Health Services (DHS) has developed a comprehensive compliance program to monitor all aspects of the Affiliation Agreement with Drew University. All reporting requirements are tracked for timeliness, completeness, and evidence that corrective action plans, if any, are implemented. The compliance program staff has developed specific tools that track performance by contract requirement as well as by accountable individuals. These tools have been provided to Drew University staff so that DHS reporting expectations are clear.

DHS reviewed the compliance program, including the tracking and audit tools with Supervisor Molina. All of the Health Deputies have received copies of the audit tools and the entire program was recently reviewed at the Health Deputies meeting.

Please let me know if you have any questions.

TLG:bc
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c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors